

## Summary

A major release with refinement of the layout form editor, emailing of statements of attainment, and more action processing options.

This release requires a full installation due to the addition of the system libraries to generate PDF files. Either the Setup or Update types are ok, but not the automatic EMT Updater method.

## Major Enhancements

### LAYOUT EDITING

- Replace the "Hyperlink" Item Type with the option to add a hyperlink URL to text or image items.
- Incorporate "real" print preview based on built-in Windows Web Browser object.
- Remove Layout Geometry display.
- Added option at form level to use left and right sidebar images to an entire document.
- Added option for underline text styles.
- Added move item up & down buttons.
- Add option to delete a form (and detach it from the parent layout).
- Show page breaks in the tree view.
- Insert a space before appending of a field tag to the text of a text item, or after the tag if inserting into other text.
- Retain a list of items expended when refreshing the tree so it doesn't automatically close to the Box level.
- Default item type to Text (not Blank).
- Default selection to the Form level (instead of having no selection).
- Default the name of items using some smarter logic to make them readable.
- Include the item name as the ALT text for images.
- Default image file selection box to all valid image formats (JPG, GIF & PNG - not just JPG).
- Added graphical box widget to set box alignment.

### STATEMENTS BY EMAIL

- Added options in Document Layouts to adjust a second version of a layout for emailing purposes.
- Added extra button (near [Preview] & [Print]) to [eMail] statements as eMail actions with PDF attachments on both the Offer Details form (Results page) and the Print Certificates form (Statements page).

### PREFERRED CONTACT METHOD

- Added option in Contact Details and Enquiry Details forms to select a preferred contact method for a contact.
- Added option to Action Type details to specify whether to use the contact preferred method (of not).
- In Action Types, replaced the eMail and No-eMail methods and letters with a single pair of default settings.
- Adjusted Mail-Out Manager, Event Action processing and manual Add Action functions to use these new settings.

## Minor Enhancements

### FORM LETTERS

- Added Concession/Exemption code to form letter fields.

### ATTENDANCE

- Added new report format "Student Total Hours".
- Added new session-based class list layout showing any student result codes for the session's module.

### STATEMENTS OF ATTAINMENT

- Added option in Result Detail form to select a specific layout for a single student (e.g. to accommodate a long name).

### AVETMISS EXPORT

- Removed restriction on NT-DET selection after confirming that there are no local variations for NT.
- Added tighter control of the Language Code in the data entry and export validation.
- Validate LUI numbers as 10 digits and strip off any non-numeric and white spaces.
- When including NAT00130 record in FINAL claims, recognise Credit Transfer (60) outcomes as successful.
- Added an error message & "Fix-It" option when a result date is prior to the offer start date (in offer-based exports).

### RESULT DETAILS FORM

- Setting a successful Result Code issues/renews/refreshes the relevant certification when appropriate.

### EMAIL SENDING

- Convert ampersands (&) in contact names to "and" when name is used in an email address.
- Added sponsor contact to contact details and options to CC actions to the sponsor contact.

### PRINT PREVIEW

- Restore the option to see print preview by opening the default web browser instead of going straight to preview.

### ENQUIRY CONTACT SHEET

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Status: Current

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- Split into two options (with and without the actions list). Renamed reports form "Enquiry Reports".

#### REFERENCE DATA

- Updated the reference database (EMTCFG).

#### ENQUIRY DETAILS FORM

- Adjusted the way the Marketing Activity details are displayed and include Activity Type.
- Added [Preview] button to Action details pane (Action page).

#### ENQUIRY SEARCH

- Refined company name matching to give less credit for finding the search string scattered throughout the targets.
- If Name Matching setting is off (zero) then "Company is Like" option does a contains criteria (should be faster).
- If Registration / Offer / Results button is clicked with a single unselected rego in the list, it will use that rego.

#### REGISTRATION DETAILS

- Added re-trigger event buttons [!] to Invoice, Receipt and Refund number events.

#### VSR INTERFACE

- Re-arranged main form to reflect currently accepted monthly steps and link to new web sites.

#### TRAINING PLANS

- Added Subject Area (of the Course) to list of available fields, for use in "Vocational Title" box in NSW plans.

#### REPORTS

- Added Registration Date criteria to Registration reports.
- Adjusted Action List (Compact) layout to include company name and make better use of space for comments.
- Added Course and Subject Area criteria to the Payment Due reports.

#### CONTACT DETAIL FORM

- Enabled the system to support two contact forms open at the same time (usually for different contacts).

#### ADD NEW SESSIONS FORM

- Resolve the issues of when a day-of-the-week timeslot is selected and the repeat every X days option creates sessions on other days of the week. It gives the option to continue with a blank timeslot in the new sessions.

#### RESULTS

- Added Module Start / Finish Date criteria to Result Search form and Result Reports form.
- Added Finish date to Results List form.

#### SALEPERSON LISTS

- Added new option to System Settings to list salespeople by name or company.

### Bugs Fixed

#### REGISTRATIONS

- Force blank Student Count to zero on Registration Details form.
- Manage registrations with blank Registration Status in Offer Details registration tree.
- Manage existing contacts with completely blank Names in the Offer Details registration tree.

#### WEB INTERFACE

- Process numeric offer numbers with stripped zeroes by reformatting in standard text format.

### Patch Updates & General Notes

#### UPDATE 3.16a

- Display AVETMISS Outcome Code in result list e.g. Competent (20).
- Fixed urgent bug - not setting default Form Letter when creating actions!

#### UPDATE 3.16b

- Display total charges below the charge list in Registration Details (Billing page).
- Fixed bug with Course Details form when adding Qualifications to the list manually.
- Fixed bug with [Load Results] button (SQL-Server back-ends only).

#### UPDATE 3.16c

- Added Customer Type to the main fields in the Contact Merge list and forms (Validation Functions).
  - Set course Expected Result and other fields to default values when adding Qualifications in the Bulk Load form.
  - Offer to start a Remote Assistance session when automatic updater is declined.
  - Fix bug when creating a new form for a new (blank) layout or letter.
  - Allow more characters in file name selection box (including &, @ and .) but still disallow characters: \* ? " < > | .
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- Fixed bug with Salesperson list on Sales reports form.

#### UPDATE 3.16d

- Added WTL to list of AVETMISS State Funding Codes which require NAS Contract No and Client Id (VIC only)
- Updated EMTCFG reference database delayed due to unavailability of training.gov.au download.

#### UPDATE 3.16e

- Fixed bug with adding students to registration when fuzzy name matching is turned off.
- Add error trapping to the logon process to document any unexpected database issues better.
- Added Clear button (for Month and Period dates) on Other Compliance Reporting form.
- Adjusted EBPPP report for CPSISC to include their student id (stored in Custom No 2) for any reporting period.
- Use \Temp subfolder under front-end folder as a default for temporary files, if possible.

#### UPDATE 3.15f

- Fix bug with validation of VET Fee-Help Campus Post code field (in VLL file).
- Added checksum validation to ABN and TFN data entry.
- Copy Fee-Help Census Dates from Offer Details form (Content page) to Fee-Help Claim Data form.
- Added default Training Type and Delivery Mode fields to Course Details form (Statistical page).
- For AVETMISS exports based on Offer No, the default folder name now includes the current date.  
This is to avoid accidentally overwriting previous data with MIDWAY claims in multiple-year programs.

#### UPDATE 3.15g

- Add "All Unpaid Statuses" criteria to Sales Reports.
  - Fixed bug with temporary folder when previewing in browser mode (when not specified in System Settings form).
  - Fixed various non-critical bugs with eMail Version on Document Layout form.
  - Include student details in "Student Not Found" message in VSR Student Status report processing.
  - Added [Delete] button to Competency reference form.
  - Adhoc new charges have a Due Date based on Invoice Terms in System Settings (Financial page).
  - Fixed enabling of weighting field when responses 8 and 9 entered in Question Type Detail form.
  - Added option to include Work Placement hours in qualification / transcript documents.
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